

## How to Organise a Garage Sale

*Is your home too cluttered?*

*Do you REALLY need that extra fishing rod that hasn't been used since you were 18?*

*Why have you kept that outfit that's too small?*

Then a Garage Sale is the perfect opportunity to declutter whilst raising crucial funds for RESULTS. Organise an epic garage sale by gathering as many friends and family as you can to help and bring their throw-out items so people will be flocking to snatch some bargains!

### How long will it take to organise?

Plan at least six weeks out to give people time to gather donations.

### When to hold it

- Decide on Saturday only or Saturday & Sunday
- What time will you set? 8 to 3? 7-4? People are keen and will come early
- Don't pick a holiday weekend. They tend to be fewer people, and it limits your volunteer availability.
- Check your city calendar for big events. These can help by bringing people to pass by or hurt you by having everyone on the other side of town, depending on the location of your sale.

### Where to hold it?

Will you host it at home or at a venue? Get permission and check availability of the venue if you plan to hold the sale at a community centre or school car park.

### How many people does it take to organise?

You can do it alone but it's easier with 2 or 3 people to help you in the days leading up to and on the day of the garage sale.

You can divide up the responsibilities and organise using Facebook, email or meeting up.

Tasks you need to share out:

- Ask people to gather unwanted items via word of mouth, email, newsletter, or a note on Gumtree and Facebook.
- Designate a drop-off location, date(s), and time.
- Offer to pick up items for the elderly.
- Have people start collecting plastic grocery bags and boxes – hopefully you'll need a lot!
- Sort & price donations
- Put out & pick up local signs – if you don't remove them the local council can sometimes get annoyed
- Arrive early on sale day to set up, sell, pack up & clean up
- Decide what you are going to do with the leftovers: donate, save for another sale, send home with someone, take to the Op Shop, throw out?

### **How much do you have to spend up front?**

A garage sale shouldn't cost you more than the price of pens and posters used to make signs, labels to price items and fuel in order to pick up donations. (More below)

### **How much money will you make?**

That depends on how much you sell, how much you sell it for and where you hold your sale – you can make \$200 or \$2,000!

### **Do you need a licence or permission from RESULTS?**

You don't usually need a licence from your local council but check their website first.

You do need permission from RESULTS so we can let you use our name and logo and advise on handling money safely. If its done in our name then we have obligations to Fundraising authorities and to our auditors who need to be assured its done right and will ask us questions.

### **What materials do you need?**

- tape
- poster board
- coloured felt-tipped pens and biros
- price tags

- cleaning wipes
- safety pins (for clothing sets)
- storage bags
- change – plenty of silver and gold coins
- empty boxes

**What sort of venue do you need?**

- someone's home – ideally near a busy road that attracts more people but make sure there is safe parking
- community or recreational centre
- school playground or car park
- business car park
- church building (indoors or out)
- Make sure you have a Rain Back-up Plan
- choose a second date OR
- move it inside a garage or hall

**How to handle money safely?**

**Check out the cash handling and how to send your donation to RESULTS HERE**

**Email your ideas on how to make this guideline better [HERE](#)**